

MINI-MINUTES

Monday, August 31, 2009

At its Regular Meeting of **August 31, 2009** the Board of Trustees:

- Received as information: Personnel Matters; Building Projects Updates – Garden City Addition, Garden City Roof Repair, Edmund Partridge Renovation, É.S.O.M.S. Ventilation, Riverbend Portables, A.E. Wright Portables; H1N1 Update; Two-Tiered Education Update; Received Audit Planning Report from Mike Stasiuk – KPMG; Scholarship Recognition Dinner; 2009-2010 Enrolment Update.
- Appointed Marty Harasymchuk to the position of full-time (1.00) Building Manager – Maples Complex effective August 31, 2009.
- Appointed Nora Wood to the position of full-time (1.00) Intermediate Accountant effective September 14, 2009.
- Appointed Kim Greening to a full-time (1.00) Teacher-General (permanent) teaching contract effective September 8, 2009.
- Appointed Crystal Cousins to a part-time (.50) Limited Teacher-General (term) contract effective September 8, 2009 to December 18, 2009.
- Appointed the following to Limited Teacher-General (term) contracts effective September 8, 2009 to June 30, 2010: Kiranjeet Brar (1.00), Veronica Gillis (1.00), Jill Parent (1.00), Rachelle Régnier (.50), Kim Trudeau (.50), Raminder Singh (1.00), Jason Vanderhooft (1.00).
- Appointed Jamie Friesen and Lavina Moneyas to the position of Student Parent Support Workers, Bright Futures Program, effective July 3, 2009 to June 30, 2010.
- Appointed the following to full-time (1.00) paraprofessional positions effective September 8, 2009: Amanda Normand-Telenko, Trevor Da Costa, Brad Alder, Ryan Cook, Darrell Flett, and Margaeux Santos.
- Appointed Kathleen Beattie to a part-time (.50) paraprofessional position effective September 8, 2009.
- Received notice of intent to retire from the following paraprofessionals: Beverley Pawulski, effective August 31, 2009 and Emma Robertson effective September 4, 2009.
- Received notice of intent to resign from Susan Mitchell, paraprofessional, effective June 30, 2009.
- Appointed Brian Fehr to a full-time (8 hours per day) On-Supply custodian effective July 13, 2009.
- Granted Tim Krawchuk, Custodian, a leave of absence, without pay, effective August 1, 2009 to February 1, 2010.
- Rescinded the following Superintendents' Personnel Report motions:
 - #09-143 – appointing Fred Coppock to a full-time (1.00) Limited Teacher-General (term) contract effective September 8, 2009 to June 30, 2010.

- #09-143 – appointing Kim Greening to a full-time (1.00) Limited Teacher-General (term) contract effective September 8, 2009 to June 30, 2010.
- #09-143 – appointed Kathleen Beattie to a full-time (1.00) paraprofessional position effective September 8, 2009.
- Approved that the Board Retreat scheduled for June 4 and 5, 2010 be changed to May 28 and 29, 2010.
- Approved that the Regular Board Meeting scheduled for Monday, October 5, 2009 be changed to Thursday, October 8, 2009.
- Approved that the Division register a team consisting of the Superintendent, Secretary-Treasurer and up to four (4) Trustees to attend the What Would It Take? forum on Thursday, October 1, 2009 (evening) and Friday, October 2, 2009 (8:30 a.m. to 3:00 p.m.) at the Victoria Inn, Winnipeg.
- Approved that a team consisting of the Superintendent, Secretary Treasurer and Trustees Sarbit, Myskiw, Juan and Ploszay be registered to attend the What Would It Take? forum.
- Approved the draft Seven Oaks School Division Pandemic Preparedness Guidelines, August 2009, and that a copy be forwarded to Manitoba Education, Citizenship and Youth.
- Approved the 2009 – 2010 Divisional Plan.
- Approved for payment:
 - cheques #903715-#904147, #90004341-#90004992, and #9164-#9174 (U.S.) in the amount of \$8,884,426.58; cheques #2100001-#2100221, #210000001-#210000425, and #210001-#210003 (U.S.) in the amount of \$3,756,621.70.
 - Invoice No. B5427.485.054.wpd for the SOMS Ventilation Upgrade in the amount of \$42,457.35 be paid to Appin Associates; Certificate of Payment No. 2 for the Margaret Park Condenser Replacement in the amount of \$29,008.00 be paid to Derksen Plumbing & Heating Ltd.; 7 1/2% Statutory Holdback on Certificate of Payment No. 2 for the Margaret Park Condenser Replacement in the amount of \$2,100.00 be paid to the Seven Oaks School Division / Derksen Plumbing & Heating 423 Margaret Park account; Certificate of Payment No. 3 for the Margaret Park Condenser Replacement in the amount of \$14,504.00 be paid to Derksen Plumbing & Heating Ltd.; 7 1/2% Statutory Holdback on Certificate of Payment No. 3 for the Margaret Park Condenser Replacement in the amount of \$1,050.00 be paid to Seven Oaks School Division / Derksen Plumbing & Heating 423 Margaret Park account; Invoice No. 394721 for the Swinford Park Frog Pond in the amount of \$1,039.50 be paid to Ducks Unlimited; 7 1/2% Statutory Holdback on Invoice No. 394721 in the amount of \$110.00 be paid to the Seven Oaks School Division / Ducks Unlimited Frog Pond account; Certificate of Payment No. 1 for ESOMS Ventilation System Upgrade in the amount of \$135,003.76 be paid to East Side Ventilation; 7 1/2% Statutory Holdback on Certificate of Payment No. 1 in the amount of \$9,937.50 be paid to the Seven Oaks School Division / East Side Ventilation 411 SOMS Upgrade account; Certificate of Payment No. 2 for the ESOMS Ventilation System Upgrade in the amount of \$170,564.46 be

paid to East Side Ventilation; 7 1/2% Statutory Holdback on Certificate of Payment No. 2 in the amount of \$12,802.50 be paid to the Seven Oaks School Division / East Side Ventilation 411 SOMS Upgrade account; Invoice No. 70017 for the Garden City Collegiate Link and Renovation in the amount of \$2,541.92 be paid to Efficient Systems Integration; Invoice No. 4587 for the Centennial Demolition in the amount of \$2,127.91 be paid to MCM Architects Inc.; Invoice No. 17355-C for Garden City Collegiate East Steam Heating in the amount of \$20,498.15 be paid to National Refrigeration Heating Ltd.; 7 1/2% Statutory Holdback on Invoice No. 17355-C for Garden City Collegiate East Steam Heating in the amount of \$1,483.94 be paid to the Seven Oaks School Division / National Refrigeration 420 account; 7 1/2% Statutory Holdback in the amount of \$67,923.63 plus accrued interest in relation to the Steam Heating System Replacement capital project at Garden City Collegiate East be paid to National Refrigeration and Heating Ltd. from the Seven Oaks School Division / National Refrigeration 420 trust account, subject to the approval of the Board's solicitor; GST on Release of Holdback for Garden City Collegiate East Steam Heating in the amount of \$8,150.83 be paid to National Refrigeration Heating Ltd.; Invoice No. 6951 for Renovations at Edmund Partridge Community School in the amount of \$5,382.34 be paid to Number Ten Architectural Group; Invoice No. 6953 for GCCI West Groom Room and Elevator in the amount of \$1,004.07 be paid to Number Ten Architectural Group; Invoice No. 6975 for Garden City Collegiate Link in the amount of \$14,576.33 be paid to Number Ten Architectural Group; Invoice No. 7027 for Garden City Collegiate Link in the amount of \$12,993.76 be paid to Number Ten Architectural Group; Invoice No. 7028 for Renovations at Edmund Partridge Community School in the amount of \$7,632.85 be paid to Number Ten Architectural Group; Invoice No. 7029 for Edmund Partridge Groom Room in the amount of \$1,600.02 be paid to Number Ten Architectural Group; Invoice No. 7031 for GCCI West Groom Room and Elevator in the amount of \$1,119.76 be paid to Number Ten Architectural Group; Certificate of Payment No. 6 for the Centennial Demolition in the amount of \$38,276.00 be paid to Paragon Industries Ltd.; 7 1/2% Statutory Holdback on Certificate of Payment No. 6 for the Centennial Demolition in the amount of \$2,955.67 be paid to Seven Oaks School Division / Paragon Industries Ltd. 420 Centennial Demolition account; 7 1/2% Statutory Holdback in the amount of \$23,536.05 plus accrued interest in relation to the Demolition at Centennial School be paid to Paragon Industries Ltd. from the Seven Oaks School Division / Paragon Ind. 420 Centennial Demolition trust account, subject to the approval of the Board's solicitor; GST on Release of Holdback for Centennial Demolition in the amount of \$1,176.80 be paid to Paragon Industries Ltd.; Certificate of Payment No. 2 for GCCI W Roof Replacement/Reinforcement Phase II in the amount of \$305,971.33 be paid to Regent Construction Inc.; 7 1/2% Statutory Holdback on Certificate of Payment No. 2 for the GCCI W Roof Replacement/Reinforcement

- Phase II in the amount of \$23,627.13 be paid to the Seven Oaks School Division / Regent Const-GCCI West Roof Reinforcement Phase II account; Certificate of Payment No. 3 for GCCI W Roof Replacement/Reinforcement Phase 2 in the amount of \$500,192.09 be paid to Regent Construction Inc.; 7 1/2% Statutory Holdback on Certificate of Payment No. 3 for the GCCI W Roof Replacement/Reinforcement Phase II in the amount of \$38,624.87 be paid to the Seven Oaks School Division / Regent Const-GCCI W Roof Reinforcement Phase II account; Invoice No. 900630 for GCCI W High Roof Replacement in the amount of \$1,050.00 be paid to Retro-Specs Consultants Ltd.; Invoice No. 900741 for GCCI W High Roof Replacement in the amount of \$1,890.00 be paid to Retro-Specs Consultants Ltd.; Invoice No. 388387 for Riverbend Portables in the amount of \$16,699.73 be paid to Stantec Consulting; Certificate of Payment No. 7 for Renovations at Edmund Partridge Community School in the amount of \$150,511.18 be paid to Westland Construction Ltd.; 7 1/2% Statutory Holdback on Certificate of Payment No. 7 for Renovations at Edmund Partridge Community School in the amount of \$11,622.49 be paid to the Seven Oaks School Division / Westland Const-EP Renovation 410 account; Certificate of Payment No. 8 for Renovations at Edmund Partridge Community School in the amount of \$181,186.88 be paid to Westland Construction Ltd.; 7 1/2% Statutory Holdback on Certificate of Payment No. 8 for Renovations at Edmund Partridge Community School in the amount of \$13,991.27 be paid to the Seven Oaks School Division / Westland Const-EP Renovation 410 account; Certificate of Payment No. 10 for GCCI Link & Renovations in the amount of \$741,793.46 be paid to Westland Construction; 7 1/2% Statutory Holdback on Certificate of Payment No. 10 for GCCI Link & Renovations in the amount of \$57,281.35 be paid to the Seven Oaks School Division / Westland Construction account; Certificate of Payment No.11 for GCCI Link & Renovations in the amount of \$642,380.06 be paid to Westland Construction; 7 1/2% Statutory Holdback on Certificate of Payment No. 11 for GCCI Link & Renovations in the amount of \$49,604.64 be paid to the Seven Oaks School Division / Westland Construction account; Certificate of Payment No. 12 for GCCI Link & Renovations in the amount of \$574,177.11 be paid to Westland Construction; 7 1/2% Statutory Holdback on Certificate of Payment No. 12 for GCCI Link & Renovations in the amount of \$44,338.00 be paid to the Seven Oaks School Division / Westland Construction account.
- Received Conference Reports from: Pam Godfredsen, Teacher, École Leila North Community School - Nike Championship Basketball Clinic, May 1-3, 2009 - Toronto, Ontario; Ashley Fempel, Teacher, École Leila North Community School - Nike Championship Basketball Clinic, May 1-3, 2009 - Toronto, Ontario; Greg Wazney, Divisional Physical Education Coordinator - Physical and Health Education Conference, "Moving Mountains", May 2009 - Banff, Alberta; Karen Mozdzen, Teacher, H.C. Avery School - Canadian Counseling Association - New Research in Counseling, May 19-22, 2009 -

Saskatoon, Saskatchewan; Carol Matsumoto, Teacher, Governor Semple School - NCSM Conference, April 20 - 22, 2009 and NCTM 2009 Annual Meeting and Exposition, April 22 - 25, 2009 - Washington, D.C.; Cathy Horbas, Principal, West St. Paul School - National Principals Leadership Institute - Achieving Equity and Excellence, July 11 - 18, 2009 - New York; Peter Obendoerfer, Principal, Edmund Partridge Community School - 2009 Canadian Society for the Study of Education, May 22 - 26, 2009 – Ottawa; Eunice Pratt, Principal, Victory School - AERA - Disciplined Inquiry, April 13 - 17, 2009 - San Diego; Phil McBurney, Director, Adult Education Centre - CAP 2009 National Conference, May 13 - 15, 2009 – Winnipeg; Anne-Marie Dooner, Vice-Principal, École Leila North Community School - 2009 Canadian Society for the Study of Education, May 22 - 26, 2009 – Ottawa; Cindy Burkett, Principal, A.E. Wright Community School - AERA - Disciplined Inquiry, April 13 - 17, 2009 - San Diego.

- Correspondence received from:
 - Hugh Coburn, President, MSBA: Transportation Safety for Students.
 - Honourable Peter Bjornson, Minister of Education, Citizenship and Youth: Response to MSBA resolutions at the 2009 Manitoba School Boards Association Annual Convention.
 - Kyle McKinstry, MTS Education Finance Standing Committee: Black Box Seminar, Saturday, September 26, 2009 - 12:00 noon to 3:00 p.m.
 - MSBA - Tariff for Photocopying: Set by Copyright Board of Canada.
 - Brian O'Leary, Superintendent, Seven Oaks School Division: Seven Oaks support for Sunny Mountain Day Care's application to the province for capital support for an improved facility.
 - Janet Martell, Superintendent, Lakeshore School Division: Letter to The Honourable Chuck Strahl, Minister of Indian and Northern Affairs regarding federal financing for First Nation Schools.
 - Janet Martell, Superintendent, Lakeshore School Division: Letter to Hugh Coburn, President, MSBA in appreciation of work done on behalf of the students of Manitoba.
 - CCPA Review: Economic & Social Trends.
 - Cliff Meder, Director of Operations, Seven Oaks School Division: Garden City Collegiate West Building: Grooming Room and Elevator and West St. Paul School: Grooming Room, Lifts and Ramp.
 - Anthony Ramos, Board Chair, Winnipeg School Division: Letter to Honourable Chuck Strahl, Minister of Indian and Northern Affairs, commending the Council of Ministers of Education for developing the Learn Canada 2020 Aboriginal Action Plan and declaring Aboriginal Education as a priority.
 - Honourable Peter Bjornson, Minister, Education Citizenship and Youth: French Second Language Revitalization Program Grant for 2009-2010.
 - Peter Narth, Executive Director, Advanced Education and Literacy: Technical Vocational Initiative Equipment Upgrade for Maples Collegiate.

- Alyson Rowe, War Child Canada: Thanking students and Seven Oaks for support towards building a more sustainable, just, and equitable world.
- MTS - Disability Benefits Plan: Premium rate changes.
- Heather Colquhoun, Coordinator, Accounting & Consolidations, MECY: FRAME Report 2007-2008 Actual.
- Rick Dedi, Executive Director, Public Schools Finance Board: Evaluation of Ben Zaidman Educational Resource Centre.
- Rick Dedi, Executive Director, Public Schools Finance Board: Garden City Collegiate West - Replace Steam Unit Ventilation.
- Rick Dedi, Executive Director, Public Schools Finance Board: West St. Paul School - Grooming Room, Lifts, Ramp.
- Grant Wichenko, P.Eng, Appin Associates: Change Order No. 3 - Seven Oaks Middle School Ventilation System Upgrade.
- Cliff Meder, Director of Operations, Seven Oaks School Division: Edmund Partridge School Renovation and Addition - Change Orders.
- David Palubeski, President, Lombard North Group Ltd.: Letter from Lombard North requesting initiation of the Arbitration Process to resolve the LI recovery for Ridgecrest Avenue street works with Public Works.
- MAST, Labour Relations: CPI, Unemployment Rate, Regional Trends.
- MAST Salary Bulletins: Labour Relations Divisional Mail - MAST Salary Bulletins.
- Jacqueline Field, Chair of the Board, Pembina School Division: Copy of letter sent to Carolyn Duhamel, Executive Director, Manitoba School Boards Association, regarding Teacher Collective Bargaining.
- MAST, Labour Relations: Arbitration Bulletin and Award regarding Transfer Grievance - Rolling River School Division and The Rolling River Teachers' Association of the Manitoba Teachers' Society.
- MAST, Keith Thomas, Risk Manager: 2009-2010 Voluntary Student Accident Insurance.
- Workers' Compensation Board, Client Profile - Summary Report: Client Profile Summary Report to June 30, 2009 from Workers' Compensation Board.
- Chris Hagen, Senior Field Officer, MECY Pupil Transportation Unit: New Bus Inspection (NBI) Process.
- Free Press Articles: River East parents opposed to new assessment system: Planning to drop old methodology in middle schools; Third of P.E.I.'s school buses fail test.
- The Selkirk Journal, Article in Friday July 17, 2009 issue: Experienced former CAO (Jake Sawatzky) will serve as interim replacement CAO in West St. Paul.
- MSBA - Newspaper Articles.
- Penny Milton, CEO, Canadian Education Association: What Did You Do In School Today? - First national report.